



COUNTY OF DEL NORTE

COUNTY ADMINISTRATIVE OFFICE

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AGENDA DATE: February 26, 2008

TO: Del Norte County Board of Supervisors

FROM: Jeannine Galatioto, County Administrative Officer 

SUBJECT: Transfer of Positions for the Operations of the Airport at Jack McNamara Field

RECOMMENDATION FOR BOARD ACTION:

- 1) Eliminate the position of Airport Manager within the Community Development Department effective February 1, 2008.
- 2) Transfer the two positions of Airport Maintenance Worker I/II/III from the Community Development Department to the Building/Parks Maintenance Department effective February 1, 2008.

DISCUSSION/JUSTIFICATION:

On September 11, 2007 the County entered into a Joint Powers Authority Agreement with the City of Crescent City and the Elk Valley Rancheria for the maintenance and operations of Jack McNamara Field otherwise known as the Crescent City Airport. On October 4, 2007 the Border Coast Regional Airport Authority became a reality. The Airport Authority adopted a budget effective February 7, 2008 which includes the position of Airport Manager and provides for the contracting of maintenance services from the County. Airport Maintenance Worker requires the establishment of these positions by the Board of Supervisors in the Parks Budget to continue service to the airports including Jack McNamara Field, Ward and McBeth. These positions will continue for the time being with the County and be contracted for by the Authority until such time that the Airport Authority makes long term decisions on the operational structure of the Joint Powers Authority. At the same time the County will need to evaluate the staffing needs within the Parks Maintenance Department in relation to park improvements and the additional workloads associated with McBeth and Ward Fields. It is contemplated that final recommendations will be made during the 2008/2009 fiscal year budget process.

OTHER AGENCY INVOLVEMENT: Border Coast Airport Authority, Del Norte Chapter SEIU Local 1021, Building/Parks Department and the Community Development Department.