



COUNTY OF DEL NORTE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Crescent City, California 95531

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BOARD REPORT

DATE: February 11, 2008

AGENDA DATE: February 26, 2008

TO: DEL NORTE COUNTY BOARD OF SUPERVISORS

ORIGINATING DEPARTMENTS: Gary Blatnick, Director
Health and Human Services

SUBJECT: Community Assistance Network Lease Amendment

RECOMMENDATION FOR BOARD ACTION:

Approve and authorize the Chair to sign the amended Lease Agreement with Community Assistance Network for office space.

DISCUSSION/SUMMARY:

The original lease agreement your Board approved January, 2007 requires modification to add another office, now totaling nine. Also, additional services at the facility are being provided including janitorial services and utilities.

The offices are located at 343/345 G Street and provide office space for community based mental health services provided by the Department of Health and Human Services, Mental Health Branch (MHB). This location has proven to be convenient and well utilized by our consumers and appears, by report, to have no difficulties to the public safety. In fact, by providing safe and easily accessible services, our consumers are better able to maintain their recovery and prevent costly institutional placement.

The additional square footage and services provided will continue through the existing lease ending December 2008.

ALTERNATIVES:

Do not amend lease and avail ourselves of additional square footage and necessary services designed to prevent costly institutional care.

FINANCING:

DHHS, Mental Health Branch Budget 07/08.

OTHER AGENCY INVOLVEMENT:

Community Assistance Network

SIGNATURES REQUIRED:

Chair, Board of Supervisors; Clerk of the Board

ADMINISTRATIVE SIGN-OFF:

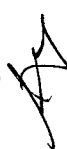
AUDITOR:

COUNTY ADMINISTRATIVE OFFICER: YES

COUNTY COUNSEL: YES

PERSONNEL:

OTHER DEPARTMENT:

A handwritten signature or set of initials, possibly 'JF', is written in black ink to the right of the administrative sign-off list.

AMENDMENT TO LEASE AGREEMENT

THIS AMENDMENT ("Amendment") to the Lease Agreement for real property commonly known as 343/345 G Street (Del Norte County Agreement 2007-008) is made as of the date set forth below between Del Norte County, "Tenant" and Community Assistance Network, "Landlord", and is hereby amended as follows:

3) RENT

a. Commencing February 1, 2008, tenant agrees to pay to Landlord as rent for the leased premises:

(1) The sum of Three Thousand Five Hundred and Three Dollars and Twenty Cents (\$3,503.20) per month for:

- 2,320 square feet at \$1.51 per square foot which includes:
 - Nine offices, receptionist area and applicable storage areas.
 - 99 square feet as percentage of common areas.
 - Applicable number of building/office keys.
 - Monthly operating costs which includes:
 1. Utilities, including electricity, water, sewer and trash
 2. Alarm Services
 3. Building Insurance
 4. Janitorial services and supplies
 5. Internet access and hookup

There shall be no other changes to the lease dated January 11, 2007. Except as set forth above, the terms and conditions of the Lease Agreement shall remain in full force and effect as last approved.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Amendment on _____, 2008.

"LANDLORD"
COMMUNITY ASSISTANCE NETWORK

"TENANT"
COUNTY OF DEL NORTE



Douglas C. Morgan
Executive Director

DAVID FINIGAN, Chair
Board of Supervisors

APPROVED AS TO FORM:

ATTEST:



DOHN HENION
County Counsel

JEREMI RUIZ
Clerk of the Board